

WIDECOMBE COMMUNITY HALL CIO
(Charity registration number 1182621)

Minutes of meeting No:19 of the board of trustees
of Widecombe Community Hall CIO held from OLD WALLS, PONSWORTHY
(virtual online meeting with members using Zoom)
on Monday 29th November 2021 at 7:30 pm following AGM.

PRESENT:	NAME	POSITION
	Yvette Elliott (YE)	Chair
	Kris Blood (KB)	Vice-Chair
	Sarah Reeve (SR)	Secretary
	Chris Elliott (CE)	Treasurer
	Alan Peake (AP)	Trustee
	Polly McAfee (PM)	Trustee
IN ATTENDANCE:		
APOLOGIES FOR ABSENCE:	Sophie Mount (SM) Lloyd Mortimore (LM)	Trustee Trustee
ABSENT WITHOUT APOLOGY:		

1. NOTICE AND QUORUM

- The chairman reported that sufficient notice of the meeting had been duly given and that a quorum was present. The chairman declared that the meeting was open.

2. DECLARATIONS OF INTEREST

- None.

3. MINUTES OF LAST MEETING

- The Minutes of the last meeting (1st November 2021) were approved and signed.

4. MATTERS ARISING

- YE to investigate HMRC VAT position for new build: Query sent to Accountant. Awaiting response.
- YE/PM to investigate the Heritage Lottery Grant that Shallowford Trust received: Unlikely to be awarded to us as we're not 'Heritage'.

- CE to install new Noticeboard: Coming soon.

5. SUB-COMMITTEE UPDATES & NEXT STEPS

- **Design:** AP reported that the committee had a positive meeting. Schedule of Materials & Finishes updated and sent to Chris. Fencing; timber not preferred due to maintenance and durability, LM looking at metal. AP thinks fencing over culvert in metal and the rest in recycled plastic. Stock proof. Comes in different finishes. More expensive than wood but more durable. Length needed approx. 15 metres. AP; we do need a definitive plan of the hall ready for building. Alastair - perhaps after Christmas. Check he knows about building regs for Public Buildings. Ask him if he will be available – to take design from planning to building. Then goes out to Tender. Decisions fixed then. **CE to contact Alastair.** Nearly ready to apply to the Council for the water course work.
- **Fundraising:** No grant applications made.
- **Christmas Lights Fundraiser:** It is a joint fundraiser with Leusdon Memorial Hall. 25 confirmed displays so far, spread out along the whole route. SR has done refreshments rota & contacted Rob – Craft Markets/set up time. Poster is done and will be emailed out and printed for display. Flash has been a great help. Evie doing map sales online again. Some areas not on main circuit might like to be decorated with battery operated lights. AP volunteered KP. LMH doing soup plus other things. Publicise on Radio Devon & Mid Devon Advertiser YE – numbering displays as last year, put LMH on map.

6. FINANCIAL UPDATE

- Not much change since last meeting. Bank accounts healthy.
- Donation of £500 coming in soon.

7. A. O. B.

- None

9. D.O.N.M. – Monday 17th January 2022, 7:30pm, Zoom.

- Design Sub-Committee Meeting Monday 10th January, Zoom.

10. CLOSE: There was no further business and therefore the chairman declared that the meeting was closed. 8:16 pm

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Chairman

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Date

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Date

N.B. **Highlighted Items** = Tasks to be done.