

WIDECOMBE COMMUNITY HALL CIO  
(Charity registration number 1182621)

Minutes of meeting No: 16 of the board of trustees  
of Widecombe Community Hall CIO held from OLD WALLS, PONSWORTHY  
(virtual online meeting with members using Zoom)  
on Monday 26<sup>th</sup> July 2021 at 7:30 pm.

PRESENT:	NAME	POSITION
	Yvette Elliott (YE)	Chair
	Sarah Reeve (SR)	Secretary
	Chris Elliott (CE)	Treasurer
	Evie Edworthy (EE)	Trustee
	Alan Peake (AP)	Trustee
IN ATTENDANCE:	Sophie Mount (SM) Polly McAfee (PM)	
APOLOGIES FOR ABSENCE:	Lloyd Mortimore (LM) Kris Blood (KB)	Trustee Vice-Chair
ABSENT WITHOUT APOLOGY:		

#### 1. NOTICE AND QUORUM

- The chairman reported that sufficient notice of the meeting had been duly given and that a quorum was present. The chairman declared that the meeting was open.

#### 2. DECLARATIONS OF INTEREST

- None.

#### 3. MINUTES OF LAST MEETING

- The Minutes of the last meeting (14<sup>th</sup> June 2021) were approved and signed.

#### 4. CO-OPTING NEW TRUSTEES

- Sophie Mount: Lives near Hound Tor and is a Teacher at Ashburton Primary School. Polly McAfee: Lives at Langworthy with her family. Formally co-opt tonight. (YE) proposed, (EE) seconded, Unanimous approval, accepted. Exciting to have two new members Co-opted to

the Board of Trustees. Both women are interested in the Finance and Fundraising aspects of the project.

- Events and Grant Applications. Ongoing and trying to keep a step ahead. Last 18 months, funding only available for COVID relief. Moving forward to project management phase – (AP) needs to step down as Design committee – (CE) has offered to fulfill this roll but then we will need a new Treasurer. Gail Fursdon has volunteered, but are any other Trustees interested? (GF) would be a volunteer and wouldn't have to be a Trustee. (PM) asked for more info. It is a role that expands and contracts. Could get much more complex as the project expands. (GF) could be a Trustee or volunteer – no objections from members. She would need to attend meetings to keep up to date with progress. Vote to invite (GF) to join as a volunteer and perform role as Treasurer. Unanimously approved. (PM) would be happy to consider the role or as support in time.

Financial year ended on 30th June. Accounts being done.

## 5. SUB-COMMITTEE UPDATES AND NEXT STEPS

- DESIGN: FDC Application: Land drainage – culvert size and details. Waiting to have a meeting with DCC. (CE) has spoken to the officer but date has still to be decided, maybe as soon as next week. Details needed around flood flow. Don't want to make the culvert too big if possible but it will need to be able to support weight of lorries etc. (RC) has been involved and is concerned we might spend too much on a huge culvert but we should hopefully be able to make a suitable compromise.  
Discharge of planning conditions: Have not started yet. Would like to be able to start without necessarily discharging all conditions. Have 3 years to make a 'material start' from date of Planning Permission.  
(AP) spoke to Alastair about costing the design – ask him to do rough designs for roof construction but will cost £40 per hour. Steelwork or timber truss roof? Might need a QS soon to help with detailed costings. Alastair might know of someone. Next meeting get a quote (or three) to take things forward. **(CE) to look into it.**
- FUNDRAISING: Grant Applications: Have applied to Ansva Insurance but they were over subscribed so we were not successful. Heathfield Landfill site; Viridor grants unfortunately no longer fund capital costs. Could apply for the fitting out of the hall. Time limited grant, has to be spent within 12 months.  
Awards 4 All; we can re-apply for up to £10,000. Supporting community engagement, such as entrance to enable event in field. People's Postcode Lottery - will apply. Both grants could go towards access. We have unrestricted funds in our account, and grants will be restricted, would like to get grants rather than spend reserves.
- Events; none scheduled as things are still uncertain. Not enough confidence for people to attend. There is a produce event in Church House on 11<sup>th</sup> September; School Fun Run, Parish Council doing event on green. All outdoors. We could put up a display to let people know where we are. Get noticeboard updated. (AP) has an aluminium sign we could use which might be more weatherproof. **(CE) to collect from (AP).**  
Crowdfunder; (EE) – 'The Bridge over the Brook': Need a price to aim at and then it can be restarted – set a more attainable amount? Not just access, but a bridge onto our land. Need an image or plan to give an idea what we are aiming for. Got to be strong; "a big bridge for big beginnings". Could use local people who would probably help with the build to keep costs down. Would need to use a contract lift for the specific lifting tasks. Show DIY cost and a contractor cost to show people what we might save if we have volunteers. Will need to plan for a road closure. **(YE) & (CE) to determine a definite figure to aim at from Crowdfunding.**

PM and SM interested in the fundraising.

## 6. NEWSLETTER PLANS

- Put information that would have gone into the Newsletter up as a display for the event on 11<sup>th</sup> September. Update report in the Parish Link.

## 7. FINANCIAL UPDATE

- (CE) reported C. £60,000 in the bank, all unrestricted funds. Transfer of land and legal fees, all paid.
- Expenditure coming up: DCC subscription; £50. Approved.  
Simply Docs Subscription; don't renew straightaway, wait until we need it again.  
Insurance for field; £193.25. Approved.

## 8. A. O. B.

- AGM probably in September. t.b.c.

9. D.O.N.M. – Monday 6<sup>th</sup> September. 7:30pm, Zoom. (PM) has an account and will host and then the meeting can be as long as we need.

10. CLOSE: There was no further business and therefore the chairman declared that the meeting was closed. 8:55 pm

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Chairman

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Date

N.B. **Highlighted Items** = Tasks to be done.