**WIDECOME VILLAGE HALL STEERING GROUP**

**MINUTES OF THE 16th MEETING HELD ON Monday 24th September 2018**

**OLD WALLS, 8pm.**

**PRESENT:**, Yvette Elliott, Chris Elliott, Richard Casey, Kris Blood, Alan Peake, Lloyd Mortimore, Sue Jones, Alison Thomas & Evie Edworthy

**APOLOGIES**: Sarah Reeve, Tim Hassell (WPC).

**APPROVE MINUTES OF LAST MEETING** (3rd September): Approved.

*Initials in brackets indicate tasks completed*

*Initials and text in red indicate tasks to be done…*

**MATTERS ARISING**:

* (YE) Charity Commission & VAT: . (SJ) talked to an acquaintance at Francis Clark who recommended James Evans, who is our contact at Tozers. No further action at this point.
* Parish Council has given a grant of £300. This will go towards Tozers’ fees.
* Henry Bruce the local sculptor had offered to help. (SR) to contact (RC) about sending him a letter to prompt further action. No contact has been made yet

**CORRESPONDENCE**:

* No correspondence

**REGISTERING AS A ‘CHARITABLE INCORPORATED ORGANISATION’ (CIO)**

* (YE) has contacted Tozers, and both (YE) & (RC) have provided them with proof of identity. (YE) to work through the paperwork provided. Their estimate of £2,400 still stands.
* (YE) to ask all Committee members as to whether they agree to be trustees
* For the Parish Council to apply for a Loan on behalf of the Village Hall, there must be a Parish Councillor as a trustee. (YE) to ask (TH) if he is content to be that trustee.

**DESIGN DECISIONS:**

* Alistair Denholm provided updated drawings for Widecombe Fair and Love Devon event. His idea is for a basic rectangular steel framed building of a practical, economic design, but reservations were raised as to whether this would pass muster with the planners and meet with approval from the villagers.
* (RC) & (AP) have drawn up another building design with a more interesting outline, and moving some of the elements around to improve the southern aspect
* There is still debate as to whether to future proof for a second story or not. Instead of expanding up, the Hall could expand out. The relative costs are unclear; upstairs expansion would avoid design costs & planning permission, but dead space and a heavier steel frame would be required to allow this future option.
* Discussions took place with Nick Fell about the construction method ‘Nudura’. This is a permanent concrete filled shuttering system of expanded polystyrene, which can then be clad with any choice of material. It offers good insulation properties, and although probably not cheaper to build, may prove cheaper to maintain. More work is required before comparative costs can be realised.
* Concerns were raised that by concentrating on the overall build design, the original requirements and issues such as traffic movement may be overlooked. The advantages using the original architect, Ross Hunt, were voiced, and that he in conjunction with Alistair would be a good combination going forward.
* It was decided that the specification will be reviewed by all Committee members to ensure it still accurately reflects the evolved requirements (e.g. the loss of a heritage centre). (RC) to circulate the specification. (ALL) to review.
* A meeting with Ross, Alistair and a limited number of Committee members will be arranged to thrash out a definitive design which meets the requirements, but can be built within our proposed budget.
* Two detailed points were raised:-

 a) The reception office space should be renamed General Purpose room.

 This space can be used as a reception area, booking office, consultation area etc.

 b) A smaller Archive/digitalisation space will be added back in for the time being.

 (KB) to provide a size requirement.

**PARISH COUNCIL UPDATE**

* A handful of letters objecting to an increase in the precept have been received. These appear to have been orchestrated by one individual rather than independent objections. This led the Council to query whether they have a moral obligation to organise another round of public consultation and a vote.
* (YE) & (TH) are to meet with Geoffrey Fenton to go through in detail all the consultation efforts undertaken by the Committee on the behest of the Council to ascertain whether another round of consultation is necessary or even desirable.

**FUNDRAISING**

**Walk for Widecombe**

* (YE) thanked everyone involved in the Walk for Widecombe event. It raised a very respectable sum, probably by the time it is finalised around the £6,000 mark - see detailed figures below.
* Still waiting to hear if it any of that will be matched funded by Devon Council..
* (SJ) raised the fact that the Committee had not been made aware of all the Corporate sponsors of the event. The committee will send letters of thanks to the Sponsors.
* (YE) will be meeting with DCT to give feedback. There were a number of positives, such as advertising and media coverage, but there is also a great deal that DCT could do better in organising future events.
* Overall the event was a success, people enjoyed themselves, there was a good turnout of local people and a decent sum was raised.

**Other items**

* Pat Coaker has offered a donation from an event he has held.
* Sarah Nosworthy has offered to organise an Auction night after the Widecombe Fair next year.
* South Park Community Centre at Buckfast has been booked for a Bingo Drive next February.
* (RC) has been in touch with the Co-op regarding their local community fundraising projects.

**TREASURER’S REPORT**:

* (RC) sent the following report:

Bank     £7191

Cash     £118

Paypal  £5

Total     £7315

Less £145 already sent to Crowdfunder

Net currently    £7170.

If Crowdfunder yields £4270 as of now, and Gift Aid were to produce another £500 our money assets would be £11,940.

**MEMBERSHIP REPORT**:

* A final check is required to ascertain numbers for this year.

**RECORD OF HOURS**:

* (ALL) continue to keep updated.

**NEXT STEPS**:

* Design meeting with Ross & Alistair
* Meeting with Geoffrey Fenton
* Arrange next Fund raiser

**AOB**:

* There is a new National Lottery fund for which we could apply. It involves a national vote. (YE) will put together an application.
* Radio Devon have invited members of the Committee to take part in an evening show. (YE) & (CE) have so far volunteered.

**DONM**: Monday October 15th, 8pm, Old Walls.

Meeting closed at 10:15pm.

| **Walk for Widecombe** |
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| Stall | **Gross** | **Costs** |
| 1 Bar | £418.14 | £192.54 |
| 2A Children Tombola | £145.20 | £63.58 |
| 2B Children Splat the Rat | £30.50 | £1.45 |
| 2C Children Aeroplane Game | £21.50 | £23.93 |
| 2D Children Ladder game | £18.00 | £1.45 |
| 2E Children Darts | £17.45 | £20.00 |
| F Children Lucky Dip | £16.90 |  |
| 3 Pony Rides | £45.70 |  |
| 4 Kirsty's Dog Show | £86.00 |  |
| 5 Miles's Tractor ride | £45.38 |  |
| 6 Balloons in Austin 10 | £55.00 | £8.92 |
| 7 Egg Tossing | £10.00 |  |
| 8 Teas and Cakes | £1,037.78 | £219.41 |
| Face Paint | £15.50 |  |
| Donations | £315.62 | £166.72 |
| Total Result | £2,278.67 | £698.00 |
| Costs | £698.00 |  |
| Net result of WVHSG day | £1,580.67 |  |
| Less pass-through to Crowdfund A/C | £315.62 |  |
| Net earnings to VVHWG | £1,265 |  |
| Crowdfund to come – As at 24Sep | £4,270 |  |
| Expectation | £5,535 |  |
| Gift aid – a guess | £500 |  |
| Anticipated Result of W4W | £6,035 |  |
| Match Funding from Devon County – May be a grant recently applied for by DCT/Love Devon.  |  |  |
| Undefined minimum expectation:- | £0 |  |
| Grand Total to WVHSG Fundraising Sep 18 – provisional | £6,035 |  |