**WIDECOMBE VILLAGE HALL STEERING GROUP**

**MEETING WITH STRUCTURAL DESIGNER ALISTAIR DENHOLM.**

**Friday 31st August 2018, Lizwell Farm, 10am.**

**PRESENT:** Yvette Elliott, Sarah Reeve, Chris Elliott, Kris Blood, Lloyd Mortimore, Alan Peake, Alison Thomas (new group member), Alistair Denholm (Structural Designer).

**APOLOGIES**: Evie Edworthy, Tim Hassell, Richard Casey, Sue Jones.

We welcomed new member: Alison Thomas.

*This is a summary of the meeting rather than minutes as discussion was directed by looking at plans drawn up by Alan Peake, Chris Elliot and Alistair Denholm.*

**DESIGN AND LAYOUT DISCUSSION:**

* Looked at various layout design ideas produced by Alan Peake (based on original DWA plan with changes suggested to bring costs down), 3D layouts by Chris Elliott and a two level design produced by Structural Engineer Alistair Denholm. Also referred to original field layout plan from DWA.
* One idea has an asymmetrical roof and AP has suggested turning the building round by 90º. This would allow for solar panels to be on the roof rather than on the ground where they would get more light and be easier to maintain. Also easier to get to the service area (kitchen/bar), also less visual impact from the Casey house.
* Left side of building would then become the front. Need to make design aesthetically pleasing. Suggestion to move entrance area to middle, fully glazed, possible small recess. Could have stoned facing either side. Look at window placement.
* Planting at front of building to soften impact and view from road.
* Car park area could be divided up rather than one large area.
* Asymmetric roof line would not give much second floor space as an option.
* AD layout is based on smaller footprint than original DWA plan but with the option for an upstairs level. Roofline symmetrical.
* Upstairs level would give option for expansion in future or could be available for the History Group as a digitising/archive area. Also space for projection/sound/lighting control area.
* Discussion as to necessity for an upstairs. Would mean HAVING to have two staircases and a lift, as these are a legal requirement.
* Could leave spaces for these and add them later allowing for expansion to second level when need arises or when funds become available.
* Costings required to help make final decision.
* Other legal requirements include a first aid area/cupboard, baby change area and a separate toilet adjacent to the kitchen area where food preparation is to take place.
* Main Hall must have plenty of accessible storage space for chairs, tables and stage.
* Multi Use Space – alter layout to allow patio doors to open out onto level covered area at end of building with separate fencing suitable for Pre-school use. Must also still have kitchenette area and one all-access toilet and some storage.
* Partition between M.U.S. and HALL: two side walls with door access, partition could be a roller screen instead of folding door. Some black curtain required to form back of stage etc. Needs to be moveable.
* Kitchen/Bar area. Kitchen area needs to be of good size, be accessible from the side of the building, have separate toilet/washroom. Bar doesn’t need to be so big, also accessible from side of the building. (Members of the committee visited Rattery Hall to look at their facilities. Bar there only accessible through kitchen.)
* Discussion on the recessed area off the main hall (fully glazed), and covered area in front. Considerations: Cost, weather protection, ability to have patio doors open even in inclement weather. Possibly reduce size of recess and don’t have a covered area – or add external covered area – suitable material(?) that doesn’t need cleaning and is weather proof, and won’t block the light entering the hall.
* Roofline: Asymmetrical (long side at front of building, slightly lower pitch) or symmetrical as in a barn (slightly higher pitch). Which would be more practical or aesthetically pleasing seen from the front. Standard roofline allows for second floor but could make the desing look to ‘boxy’. Single building cheaper to build than two section design from DWA.
* Roof material: corrugated material, low maintenance. Sides: Firbreboard (cement board?) with some stone facing, glazing, patio doors.
* Need some layout design ideas by 16th September to show at the Love Devon event.

**NEXT STEPS:**

* Alistair Denholm: Discussed his Terms of Engagement as he has produced initial design layouts free of charge. For full design, planning application through to build would be £20 – £25K. Ideally the new design must not exceed £600K to build and fit out.
* AD is to produce two new design layouts based on today’s meeting. One single and one double storey.
* Monthly invoices to be submitted to WVHSG. Evening meetings are possible in future.

Meeting ends at 12.10pm.