

WIDECOMBE COMMUNITY HALL CIO
(Charity registration number 1182621)

Minutes of meeting No: 15 of the board of trustees
of Widecombe Community Hall CIO held from OLD WALLS, PONSWORTHY
(virtual online meeting with members using Zoom, one attending in person)
on Monday 14th June 2021 at 8.00 pm.

PRESENT:	NAME	POSITION
	Yvette Elliott (YE)	Chair
	Sarah Reeve (SR)	Secretary
	Chris Elliott (CE)	Treasurer
	Lloyd Mortimore (LM)	Trustee
	Alan Peake (AP)	Trustee
	Kris Blood (KB)	Vice-chair
IN ATTENDANCE:		
APOLOGIES FOR ABSENCE:	Evelyn Edworthy (EE)	Trustee
ABSENT WITHOUT APOLOGY:		

1. NOTICE AND QUORUM

- The chairman reported that sufficient notice of the meeting had been duly given and that a quorum was present. The chairman declared that the meeting was open.

2. DECLARATIONS OF INTEREST

- None.

3. MINUTES OF LAST MEETING

- The Minutes of the last meeting (11th November 2020) were approved and signed.

4. UPDATES SINCE LAST MEETING

- FIELD PURCHASE – Land transfer now completed. Field is £1, £2,500 to cover legal fees for the Casey's, and about £1,500 for CIO. Excellent deal for the hall. Get a photo of them with us on the land? Do a press release and celebrate. Get a reporter from local newspaper? Check with Richard and Valerie first. First big milestone completed. (YE & SR) to sort.

- GRANT APPLICATIONS – Tudor Trust application for £10,000 was not successful. They were overwhelmed with applicants. Other funds still not open yet. Funding bodies only supporting community projects affected by Covid 19. This should change over the coming months.
Re-launch? We should announce the acquiring of the land. Maybe do some tidying on the land.
Should we start the entrance with our unrestricted funds, or wait? Could use some of the funds to make a start. Even if there is a gap whilst we raise further funds. Would be good to show that we plan to go ahead.
- NEW CHAIR OF DESIGN SUB-COMMITTEE REQUIRED. Alan Peake still wants to remain a Trustee but can't commit to sub-committee chair. Need to recruit more committee/Trustee members. (YE) suggested approaching interested people directly, especially if they have skills that are relevant to a specific project/stage. Don't have to be a Trustee unless wanting to be a Chair of a Sub Committee: Check our constitution details as to co-opting Trustees or general help. (CE) has offered to be chair of DC, but can't be Treasurer as well ~ not a huge job at the moment but will grow later as funding comes in. Will look at approaching someone (YE) thinks might be suitable.
(LM) gave a vote of thanks for all the work Alan has done so far.
Definitely need more people. (ALL) to think of people who might want to get more involved. (YE) to approach possible people.

5. SUB-COMMITTEE NEXT STEPS

- DESIGN: FDC Application, (Flood defence consent) to DCC; done calculations but Chris and Richard have different figures for use depending on DCC's ability to compromise. (CE) will go back to DCC again to discuss details. Not been able to meet on site yet, all done by email so far. (CE) to try and arrange, to also include other members of Design Committee. Week commencing 28th June or soon after.
- FUNDRAISING: Grant Applications, Crowdfunding and event planning. Gail Fursdon & Rose Underhill have joined the Sub-Committee. Vanessa Booty has agreed to be online 'sales' person to sell quality items online. On Facebook ~ asking for donations of good quality items to raise funds: (ALL) Need a catchy name.
Crowdfunding – (EE) 'Bridge over the Brook' – to start up again.
Event Planning – still difficult at the moment. Miles & Gail still keen for a Duck Race as and when it is possible.
(CE) Fundraising suggestion – We are within 10 miles of nearest landfill site, (Viridor) funding of up to 100k available. Site only recently opened again temporarily – some T&C's apply. Would be good to go for. (YE) to look into in detail – if 50% needs to be in place; go for access grant.

6. NEWSLETTER PLANS

- One was prepared in the Autumn of 2020 but events postponed it's release. Wait until we have more plans to announce. Items could include: Planning permission granted, 50K

donation and price match from Parish Council, Acquisition of Land, re-launch of Crowdfunder 'Bridge over the Brook', need for more Trustee members.

7. FINANCIAL UPDATE

- (CE) Outgoings – Quickbooks subs., Insurance, Information Commissioner Office, Solicitors (land) = £2,500 approx. Income- – £4,500 approx; £2,500 Elm Grant Trust; £100 from Parish Council for flood defence application; £1,500 from donations; Christmas Lights fundraiser £850. Current Balance: £65,000 in hand, includes PayPal & Petty cash.
- Payments for Approval; Approved: Insurance. ✓ Paying for Caseys Legal Fees ✓ Paying £1 for the field ✓
- Insurance Renewal; now we own the field we need Public Liability cover. Quote to be sent. Tozers have included Indemnity for road in front of hedge.

8. A. O. B.

- (CE) Site meeting date to be sent out.
- (YE) to arrange a Sub Finance & Fundraising committee meeting
- Accounting year ends on 30th June. Prepare for AGM in September.

9. D.O.N.M. – 6 weeks time; Monday 26th July. 7:30pm, online or in person.

10. CLOSE: There was no further business and therefore the chairman declared that the meeting was closed. 9:15 pm

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Chairman

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Date

N.B. **Highlighted Items** = Tasks to be done.