

## WIDECOMBE COMMUNITY HALL CIO

(Charity registration number 1182621)

**Minutes of meeting No: 17 of the board of trustees of  
Widecombe Community Hall CIO held at OLD WALLS, PONSWORTHY  
(virtual online meeting with members using Zoom)  
on Monday 27th September 2021 at 7:30 pm.**

PRESENT:	NAME	POSITION
	<b>Yvette Elliott (YE)</b>	Chair
	<b>Lloyd Mortimore (LM)</b>	Trustee
	<b>Chris Elliott (CE)</b>	Treasurer
	<b>Alan Peake (AP)</b>	Trustee
	<b>Kris Blood (KB)</b>	Vice-chair
	<b>Polly McAfee (PM)</b>	Trustee
IN ATTENDANCE:		
APOLOGIES FOR ABSENCE RECEIVED FROM:	<b>Sarah Reeve (SR)</b> <b>Sophie Mount (SM)</b>	
ABSENT WITHOUT APOLOGY:		

### 1. NOTICE AND QUORUM

- The chairman reported that sufficient notice of the meeting had been duly given and that a quorum was present. The chairman declared that the meeting was open.

### 2. DECLARATIONS OF INTEREST

- None

### 3. MINUTES OF LAST MEETING

- The Minutes of the last meeting (26<sup>th</sup> July 2021) were approved and signed

### 4. MATTERS ARISING

- All covered by other Agenda Items

## 5. TRUSTEE'S RESIGNATION

- Evie Edworthy gave notice of her resignation from the board of Trustees on 5<sup>th</sup> September 2021.
- The Board accepts her notice, and thanks her for all the work she has undertaken. Evie has been with the project from the inception.
- EE will continue updating the website for the time being, with PM shadowing.

## 6. SUB-COMMITTEE UPDATES & NEXT STEPS

### Design

- FDC Application - outstanding
- LM has contacted Alistair who is keen to be involved in the project, but needs to clear the work for his other clients first. The Board noted that our current timescales are flexible and are content to wait.
- CE has spoken to the DNP Planning Department re Discharging Planning Conditions. Although the person was sympathetic to our wishes (discharging conditions in tranches to allow work to progress and improve our chances of successful funding applications), she indicated that a final decision must come from Chris Hart. (CE to contact Chris Hart).
- CE will also enquire what further information they require re the land management plan condition.
- A sub-committee meeting will be arranged to formally adopt our approach to the culvert design. LM will then talk to Civil Solutions re cost at nil VAT. This will however depend on YE investigations as to whether HMRC will allow this.

### Fundraising

- PM informed the committee that an application to Awards for All is imminent. It will be for £10,000; £6K for the initial access work, and £4K for holding an outdoor summer event in the field. We should hear back in 3 months.
- The outdoor summer event will likely involve mapping out the hall's outlines, and inviting potential hall users to come along and participate. A BBQ and refreshments will also be included.
- PM also indicated that there is potential to apply for a Postcode Lottery of up to £20,000. Closing date is 1<sup>st</sup> October 2021.
- It was noted that Shallowford had successfully applied to the Heritage Lottery for funding a Conservation officer. YE/PM to investigate further.
- An advert will go into the Parish Link to seek interested parties for creating displays for potentially holding the Christmas Lights again this year. YE will write to Leusdon Hall Committee to enquire on their wish to work on a joint venture.

## 7. FINANCIAL UPDATE

- CE reported that our financial situation remains sound with few expenditures and a trickle of income. £63,700 bank balance, £300 petty cash, and £500 due in shortly.

- The tombola at the Parish Field event brought in £125 profit, and we received donations from both the Dog Show and the Produce Show.
- The accounts are ready to be sent to the Accountants. Once they have been completed their work, the AGM date can be decided. A perfunctory AGM for this year as there is little to report.

8. A.O.B.

- It was noted that Val and Richard Casey had arranged for the Hall field's hedges to be trimmed. A letter of thanks and an offer of payment will be made (**YE/SR**)

9. D.O.N.M: Monday 1<sup>st</sup> November 2021 via Zoom

19. CLOSE

There was no further business and therefore the chairman declared that the meeting was closed.  
20:25 pm

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Chairman

.....  
Date

N.B. **Highlighted Items** = Tasks to be