

WIDECOMBE COMMUNITY HALL CIO  
(Charity registration number 1182621)

Minutes of meeting No: 49 of the board of trustees  
of Widecombe Community Hall CIO held at Old Walls  
on Monday 10<sup>th</sup> February 2025 at 7:30 pm.

PRESENT:	NAME	POSITION
	Yvette Elliott (YE)	Chair
	Polly McAfee (PM)	Vice Chair
	Sarah Reeve (SR)	Secretary
	Chris Elliott (CE)	Trustee
	Lloyd Mortimore (LM)	Trustee
	Iain Russel (IR)	Trustee
IN ATTENDANCE:		
APOLOGIES FOR ABSENCE:	Chris Mayhead (CM) Alan Peake (AP) Gail Fursdon (GF)	Trustee Trustee Finance Administrator
ABSENT WITHOUT APOLOGY:		

1. NOTICE AND QUORUM

- The chairman reported that sufficient notice of the meeting had been duly given and that a quorum was present. The chairman declared that the meeting was open.

2. DECLARATIONS OF INTEREST

- None

3. MINUTES OF LAST MEETING

- The Minutes of the last meeting (18<sup>th</sup> November 2024) were approved and signed.

4. MATTERS ARISING

- PLAN DRAWING of utilities & cables & ducting (CE/AP). In hand.

5. TERMS OF OFFICE FOR RENEWAL

- (CM) Term of Office is up for renewal. He is happy to stand again. Unanimous vote in favour of another 3 year term to 16<sup>th</sup> February 2028.

## 5. SUB-COMMITTEE UPDATES & NEXT STEPS

### DESIGN:

- **Site Works** – Volunteer session did not occur over the winter due to weather and general busyness. Maybe hire a local contractor to help with a couple of volunteers to help? (LM) has a bit more time at the moment. Would be good to get the site a bit tidier. (CE) has a list of tasks such as backfilling trench, tidy up cattle grid area – make entrance look a bit more finished, lay kerbstones and better fencing/wall beside cattlegrid. (LM & PM) could build a wall. Other things might be better to wait for drier weather. (LM & CE and others) to meet on site Friday 4pm to confirm next steps.
- **BT Ducting** has been purchased and is on site.
- **Spending** Decisions – None ATM.
- **(AK)** – Sent a costing sheet a while ago. (IR) saw him and he is waiting for further instruction from us.
- **DNPA** – Still a few conditions to be discharged but nothing major. We have made a material start in compliance with planning.
- **Trees** – Lower part of field could have trees planted – 'Moor Trees' free until end of March but as we are not ready yet and free trees would be available elsewhere when we are ready, this will not be taken up currently.

### FUNDRAISING:

- **NPG UPDATE:** Documents received – various funder suggestions. Some of them haven't been updated and one of the bigger funders is now only giving smaller grants. (YE) has contacted NPG about this but is yet to receive a reply. (YE) has sent off an application for a £50k grant but it is a general fund, though worth a try. NPG have provided some good draft material, but many of the funders only offer smaller grants. Worth trying as many as we can. 'Plunket Foundation' (IR) met someone who was connected to them – will take it further. Lots of competition for any funding and some need to see that you have 50% of money in place. (YE) continuing with Applications & contacting NPG.
- **Events 2025:**
- **Duck Race** – on April 6<sup>th</sup> (2wks before Easter) Need prizes. Successful event in the past, same format as previous years to be used. Volunteers needed esp. cake makers (GF).
- **Barn Dance** – Band 'Banned From the Moor' confirmed. (Miles spoke to band 'Jar' but would be better for another event). (LM) has two possible barns available, will look at most ideal one first, just above Buckland nr Ruddycleave, plan a visit to check it out. (YE) can test card machine to see if the signal is good enough. Need to decide what we want to charge, timings, location, food. Dave Faulkner – Bar? (LM) to ask. Jacket Potatoes & homemade fillings. Traybakes for puddings. Food included in ticket price (not drink). Rates to be confirmed, but potentially £20 Adults, £15 & £10 Children. Pre-Schoolers free. Family ticket price? Price to include entry, main meal, pudding and optional Camping. Camping space to be booked in advance. All tickets have to be booked in advance. Insurance renews in May, we can say what events we have planned to adjust the cover. Update poster when details are known. Also need some disco/dance music for the time when the band are not playing. Get some banners made for key locations. Put ad. in Ashburton magazine Ashburton FB Whats on page? S. Mortimore who's involved with Hennock event will have some advice. Advertise as a family friendly event.

6. FINANCIAL UPDATE (Finance Administrator: Gail Fursdon) as of 20/01/2025

- |   |                           |
|---|---------------------------|
| • Total in Bank (Current Account) available: –  | £5,498.58                 |
| • Instant Savings Account – (@1% Dec/Jan £42.10)  | £26,075.64                |
| • Charity Bank (3.26% 40 day notice)<br>+ £541.01 interest to 30-09-24  | £78,198.82                |
| • United Trust Bank (4.5% base rate tracker, +£3,967.38)  | £80,243.06                |
| • Petty Cash:   | £485.00                   |
| • PayPal: Zero  |                           |
| • Zettle: Zero  |                           |
| <br>  |                           |
| • <b>Total in Bank Accounts:</b>  | <b>£190,016.10</b>        |
| • <b>Total (inc Petty Cash):</b>  | <b><u>£190,501.10</u></b> |
| <br>  |                           |
| • Invoices:   |                           |
| a. Quick books and Gsuite regular payments.   |                           |
| b. Jim Causley evening refreshments   |                           |
| NB work agreed to: Hutchings Groundworks – £3,390.50 – kerb laying  |                           |
| <br>  |                           |
| • Fundraising events:   |                           |
| a. Supporting Wall stone engraving total to date + £85 = £5,073   |                           |
| b. Refreshment profit for Jim Causley evening in Church £403.46.  |                           |
| <br>  |                           |
| • Other issues:   |                           |
| a. Interest rates   |                           |
| United Trust Bank down from 4.75% to 4.5% (Base Rate Tracker)   |                           |
| b. Paid Subs I.C.O. (Data Protection) £35   |                           |
| <br>  |                           |
| • Funds:  |                           |
| a. Local Fundraising Target (50K) – £60,461.45 =121% of our target  |                           |
| b. Unrestricted funds available: £189,501.10  |                           |
| c. Restricted Funds: for future use £500 + £500 = £1,000 both from WPC<br><i>(kerb stones used but not paid.)</i> |                           |
| <br>  |                           |
| • Donations:  |                           |
| a. Regular direct debit   |                           |
| b. £20 donation re xmas gift  |                           |
| c. WPC £500 for site landscaping and car park completion  |                           |
| <br>  |                           |
| • Nov & Dec '24 and Jan '25 bank statements presented and confirmed then signed by officers.                      |                           |

7. A.O.B. – None

8. D.O.N.M - Meeting on Monday 24<sup>th</sup> March, 7:30pm, Old Walls

9. CLOSE: There was no further business and therefore the chair declared that the meeting was closed. 8.38pm.

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Chairman

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Date