

WIDECOMBE COMMUNITY HALL CIO  
(Charity registration number 1182621)

Minutes of meeting No: 48 of the board of trustees  
of Widecombe Community Hall CIO held at Old Walls  
on Monday 18<sup>th</sup> November 2024 at 7:30 pm.

PRESENT:	NAME	POSITION
	Yvette Elliott (YE)	Chair
	Gail Fursdon (GF)	Finance Administrator
	Sarah Reeve (SR)	Secretary
	Polly McAfee (PM)	Vice Chair
	Chris Elliott (CE)	Trustee
	Alan Peake (AP)	Trustee
IN ATTENDANCE:		
APOLOGIES FOR ABSENCE:	Lloyd Mortimore (LM) Chris Mayhead (CM) Iain Russell (IR)	Trustee Trustee Trustee
ABSENT WITHOUT APOLOGY:		

1. NOTICE AND QUORUM

- The chairman reported that sufficient notice of the meeting had been duly given and that a quorum was present. The chairman declared that the meeting was open.

2. DECLARATIONS OF INTEREST

- None

3. MINUTES OF LAST MEETING

- The Minutes of the last meeting (14<sup>th</sup> October 2024) were approved and signed.

4. MATTERS ARISING

- **PLAN DRAWING** of utilities & cables & ducting (CE/AP). In hand.
- **LIST OF SMALL JOBS** onto WhatsApp for volunteers (LM &CE) met up on site. Jobs include: Ducting, tap into land drain etc. Ducting, paid for but not yet on site (CE) keeping track as it's 'out for deliver' at some point. Could do work before end December. (LM). Kerbing – not yet. Trenches need to be back filled first. Ordered car park mesh 'Ecodeck grids'. Trenches hopefully back filled before winter.
- **FUNDRAISING COMMITTEE MEMBERS** (IR) contacted a couple of possible people and is meeting with them but some confusion over what their role would be, not just general small event fundraising. We are still looking for someone with big grant application experience.

Community Council of Devon – Rural Officer – same organization as Devon Communities Together – maybe ask for support?

## 5. SUB-COMMITTEE UPDATES & NEXT STEPS

### DESIGN:

- **Site Works** – site is generally dry after all work done to help with drainage.
- Electricity now on site
- No new spending needed atm. BT Ducting paid for.

### FUNDRAISING:

- **NPG UPDATE:** First results were a little disappointing – Key person had been away on maternity leave but things have improved now they are back. Have put together a funding application package with up to £800k available IF all were successful. This includes quite a few Charitable Foundations with up to £10k each and one new Foundation – could apply for £300k. Can apply at any time but need to check for exclusions. Applications are drafted but we need to check detail, finalise and submit. £450k needed to get a watertight structure. Then apply for smaller grants to finish it. (YE) in regular contact with NPG to stress that the bigger grant is needed first.
- **Events 2025**
- **Duck Race** at Easter – April 6<sup>th</sup> (2wks before Easter at start of school holidays)
- **Barn Dance** – Summer – Northway (no mobile) or Buckland (with mobile & electric) – less easy for security. Date to be decided. Ceilidh Band need to be booked. 'Spinach for Norman' or 'Banned from the Moor' with 'Jar' in the interval? Food; Jacket Potatoes + bring fillings by volunteers. Easier to manage and cost effective. Pudding – tray bakes & cake type things. Suitable for all dietary requirements. Ticket price could include food – less cash handling near food. Disposable/Recycle food take away containers – Labeled bins. Bar – Dave Faulkner? (LM) to ask. Date not to clash with other local events such as local shows. Name for event 'Big Widecombe Barn Dance'. Camping available. Date – late June or July – (CE) to send out a Poll. (SR) to make a 'save the date' post as soon as this is confirmed.
- **Other:** Val Tame is growing plants for the Duck Race & possible open gardens too.
- **Notice/Ad** in MM programme – might be free. Engraved stones and general info.

## 6. FINANCIAL UPDATE (Finance Administrator: Gail Fursdon)

- |  |                           |
|--|---------------------------|
| • Total in Bank (Current Account) available: –                         | £4,505.72                 |
| • Instant Savings Account – (@1% Nov £23.52)                           | £26,033.54                |
| • Charity Bank (3.26% 40 day notice)<br>+ £541.01 interest to 30-09-24 | £78,198.82                |
| • United Trust Bank (5% base rate tracker, +£3,967.38)                 | £80,243.06                |
| • Petty Cash:  | £485.00                   |
| • PayPal: Zero   |                           |
| • Zettle: Zero   |                           |
| • <b>Total in Bank Accounts:</b>                                       | <b>£188,981.14</b>        |
| • <b>Total (inc Petty Cash):</b>                                       | <b><u>£189,466.14</u></b> |

- Invoices:
  - a. Quick books and Gsuite regular payments.
  - b. Ecodeck Grids £3,402.00
  - c. PBSL Ducting £307.02NB work agreed to: Hutchings Groundworks – £3,390.50 – kerb laying
- Fundraising events:
  - a. Supporting Wall stone engraving total to date = £4,988.
- Other issues for discussion:
  - a. Interest ratesCharity Bank's new account @3.26%  
United Trust Bank down from 5% to 4.75% from 1<sup>st</sup> November 2024  
Lloyds Savings Account is only 1% (some of this balance will need to be transferred to the current account if and when the Hutchings Groundworks bill is paid).  
NB Over £8,000 earned in interest so far on Gary's bequest!
- Funds:
  - a. Local Fundraising Target (50K) – £59,413.00 =119% of our target
  - b. Unrestricted funds available: £188,966.14
  - c. Restricted Funds: WPC grant for kerb stones £500 (*used but not paid*)
- Donations:
  - a. £10 – regular direct debit
- October bank statement was presented and confirmed then signed by officers.

7. A.O.B.

- None

8. D.O.N.M

- Meeting on Monday 20<sup>th</sup> January 2025 7:30pm, Old Walls

9. CLOSE: There was no further business and therefore the chair declared that the meeting was closed. 8.46pm.

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Chairman

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Date

N.B. **Highlighted Items** = Tasks to be done.