

WIDECOMBE COMMUNITY HALL CIO
(Charity registration number 1182621)

Minutes of meeting No: 14 of the board of trustees
of Widecombe Community Hall CIO held from OLD WALLS, PONSWORTHY
(virtual online meeting with members using Zoom)
on Wednesday 11th November 2020 at 8.00 pm.

PRESENT:	NAME	POSITION
	Yvette Elliott (YE)	Chair
	Sarah Reeve (SR)	Secretary
	Chris Elliott (CE)	Treasurer
	Lloyd Mortimore (LM)	Trustee
	Alan Peake (AP)	Trustee
	Kris Blood (KB)	Vice-chair
IN ATTENDANCE:		
APOLOGIES FOR ABSENCE:	Evelyn Edworthy (EE)	Trustee
ABSENT WITHOUT APOLOGY:		

1. NOTICE AND QUORUM

- The chairman reported that sufficient notice of the meeting had been duly given and that a quorum was present. The chairman declared that the meeting was open.

2. DECLARATIONS OF INTEREST

- None.

3. MINUTES OF LAST MEETING

- The Minutes of the last meeting (28th September) were approved and signed.

4. MATTERS ARISING

- (AP) Create list of items for discussion with Alistair. He has drafted a letter and sent off to Alistair. via CE, KB, & LM for comments. (CE) – in hand.

5. SUB-COMMITTEE UPDATES

- DESIGN: no meetings recently
- FINANCE: no meetings recently
- Will set some dates for meetings, wait until end of Lockdown 2. Perhaps meet in person in early December. Proposed: Design for Tuesday 8th December 8pm and Finance Wednesday 9th 8pm. Venue to be arranged.
- AIMS – DESIGN: settle on details for culvert and hopefully have a response from Alistair. Also details of beyond culvert – access, car park drainage areas – we could do ourselves but what are our limitations. Drainage needs to be planned and started early on to get the water table down. DNPA – some items to get sorted before we can begin work.
- AIMS – FINANCE & FUNDRAISING: Grant Applications have been submitted with some success; £1,000 from the Locality Budget from Councillor Gribble. For the first phase of work – will need an update in 6 months time. Also from a Teignbridge Councillor; £200 from unknown source. Elmgrant Trust, a Dartington Charity, has given us £2,500. Thank you letter from (YE) has been sent. Total of £3,700. Ring fenced for 1st phase of works. (YE) also applied to the Tudor Trust for a grant of up to £10k. No response yet, lot more competition. (YE) has applied to lots of other trusts too using templates from the B.I. Bid Writer.

6. TREASURER'S REPORT

- Update: We have received some income £3,700 – see above. £2,500 income from SW Energy. Funds received from a Community Energy Company (local business). £317 from the Dartmoor Water Power Group Closure.
Expenditure: £1,300 for Subscriptions, Insurance DCT, Accountant, Website etc.
Net Income: £4,900 since start of financial year. Balance: £64,255 in bank.

7. FORWARD PLANNING

- (EE) Planning an online quiz. £10 per household to participate- Voucher as a prize? Probably after Christmas.
- Crowdfunder campaign – After design committee meeting more finance details will be known and then complete the plan for the campaign.
- Newsletter – updating – will go out when ready. Nearly got the land agreement settled. Would be good to include land completion in newsletter. Get out before Christmas if possible.
- Fundraising Idea; Christmas window/gateway display – make a leaflet to participate for a donation. Maybe vote for best one with a prize for the winner. Leaflet – able tick off the ones you seen. Committee to see who wants to participate. Good community thing to do and show support for the hall. (YE) to start the process. Email YE with ideas of who might participate. Aim for one week before Christmas.

8. A. O. B.

- (CE) Sign needs updating in the field, will update with progress. Needs repainting. Make a bit more substantial. KB suggested having a display of Scarecrows dressed up as Elves sitting on the hedge. Look into ideas – power supply?

9. D.O.N.M. – Monday 23rd November. Short: to discuss Festive Display Fundraiser. 7:30pm, online.

10. CLOSE: There was no further business and therefore the chairman declared that the meeting was closed. 8:56 pm

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Chairman

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Date

N.B. **Highlighted Items** = Tasks to be done.