

WIDECOMBE COMMUNITY HALL CIO  
(Charity registration number 1182621)

Minutes of meeting No: 29 of the board of trustees  
of Widecombe Community Hall CIO held from OLD WALLS, PONSWORTHY  
(meeting in person with some members using Zoom)  
on Monday 14<sup>th</sup> November at 7:30 pm.

PRESENT:	NAME	POSITION
	Yvette Elliott (YE)	Chair
	Chris Mayhead (CM)	Trustee
	Sarah Reeve (SR)	Secretary
	Chris Elliott (CE)	Trustee
	Alan Peake (AP)	Trustee
	Lloyd Mortimore (LM)	Trustee
	Gail Fursdon (GF)	Finance Administrator
IN ATTENDANCE:		
APOLOGIES FOR ABSENCE:	Polly McAfee (PM)	Vice-Chair
ABSENT WITHOUT APOLOGY:		

#### 1. NOTICE AND QUORUM

- The chairman reported that sufficient notice of the meeting had been duly given and that a quorum was present. The chairman declared that the meeting was open.

#### 2. DECLARATIONS OF INTEREST

- All Trustees as we discuss Trustee remuneration/reimbursement.

#### 3. MINUTES OF LAST MEETING

- The Minutes of the last meeting (10<sup>th</sup> October 2022) were approved and signed.

#### 4. MATTERS ARISING

- Investigate taking on WADSG (Sports Group) water connection and put into our name. (CM) to ask Judy S, and Norma Tempest who is Treasurer. Makes more sense to have both groups on one system. (CM) to check what WADSG average consumption is.

- Commercial hire price list was shared. Prices for machine & operator. Local volunteers could charge up to two thirds of that rate. People should invoice regularly.
- Bridge wall capping decision made on site was "cock and hen". Stonework now complete, just pointing to finish.
- Letter of thanks to Widecombe Fair Committee done. Email receipt received and will be considered at their next meeting.
- Trustees to sell quilt raffle ticket books. To be distributed.
- Parish Council community meeting – (CE) delivered a report which was well received.
- Still need new Trustees especially on Funding side. Suggestions made and individuals to be invited directly by existing Trustees.

## 5. SUB-COMMITTEE UPDATES & NEXT STEPS

### DESIGN:

- **Access Works update:** New housing groundworks contractors have dug out the area of the hall footprint down to solid ground, ready for filling back in with material from building works and recycled material as per carpark area. Local volunteers have started laying fill and another 4 loads of clean washed stone are now required to fill the deep excavation at the lower end of the hall footprint – “75mm to dust” size – Jeremy Bishop Haulage. We still have some unused 803.
- Also to need to bring up the car park area to full height – work has begun here.
- (CE) trying to organise sewage connection, in line with work going on with new houses. Will set up a design team meeting in a few weeks time to sort out tasks; fencing etc. Once we get material & soil down will be able to leave to settle, with the site looking tidy over the winter.
- AP trying to find price for granite kerbs – £23 per meter (100mm W x 200mm H) (4x8 inches) Granite gate posts – could be pillars to the hall.
- Continue to record our hours.
- (AP) in touch with Alastair. Discussing internal roof details – timber main beams with steel tension detail.
- SPENDING RECORD: Spent £27k to date £14k has been grant funded.
- Spending Authorisation: Jeremy Bishop materials as agreed above.

### FUNDRAISING:

- ‘Supporting Wall’ – To be launched at the January Games Night Fundraiser
- There are a few grant funders we can reapply to for small grants. – Co-op will re-open their local community fund in the Spring and we can apply. Will try local councillors but they have limited funds. Buckfast Abbey has a grant giving programme.
- Events: Not an Xmas one this year, January instead – Friday 27<sup>th</sup> January, Games Night with supper; Jacket Potatoes & fillings. Will launch ‘Supporting Wall at the event. Start at 5:30pm so people can come & go and more suitable for people bringing children.
- Easter Duck Race – has been well supported. Spring 2023.
- Open Gardens & Teas- Val Tame & Jane Bibby have kindly offered to open their gardens again next year. Very successful events previously, with refreshments and plant sales.
- September next year – have a larger event possibly. 'Harvest Supper' theme; using locally produced food. Go for A4A grant to cover costs of this and to support the next phase of works on site.

- Other fundraiser idea; decorate your own Scarecrow, have a trail, & sell refreshments. Could be done in Spring? Good for getting lots of people involved – same format as the Christmas Lights event.

6. FINANCIAL UPDATE (Finance Administrator: Gail Fursdon)

- Total in Bank amount available: – £205,887.15  
Petty Cash: £369.27  
PayPal: £NIL  
**Total in Accounts: £206,256.42**
- LEGACY of £150,000.00 received
- Invoices in but not paid yet: £626.46
- Local Fundraising Target at 67.8% of 50k – £33,901.25
- **Restricted funds: £240.24**  
Lottery Community Fund (A4A) £10,000.00 *£9,759.76 spent on access and access celebration event with £240.24 left which is earmarked for the noticeboard.*  
Unrestricted funds available: £205,389.72
- October bank statement was presented and signed by an officer.

7. A.O.B.

- Moorland Merrymakers programme – piece about ‘Supporting Wall’? We could pay £25 to support the MM & let lots of people know about it. **(SR) to do advert** 1/2 page A5.

8. D.O.N.M

- Monday 9<sup>th</sup> January 2023, Old Walls (& Zoom) 7:30pm

9. CLOSE: There was no further business and therefore the chairman declared that the meeting was closed. 8:34 pm

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Chairman

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Date

N.B. **Highlighted Items** = Tasks to be done.