

WIDECOMBE COMMUNITY HALL CIO  
(Charity registration number 1182621)

Minutes of Annual General Meeting No: 6 of the board of trustees  
of Widecombe Community Hall CIO held on ZOOM on Monday 27<sup>th</sup> October 2025.

PRESENT:	NAME	POSITION
	Yvette Elliott (YE)	Chair
	Polly McAfee (PM)	Vice-Chair
	Sarah Reeve (SR)	Secretary
	Gail Fursdon (GF)	Finance Administrator
	Russ Martin (RM)	Trustee
	Chris Elliott (CE)	Trustee
	Chris Mayhead (CM)	Trustee
IN ATTENDANCE:		
APOLOGIES FOR ABSENCE:	Iain Russell (IR) Lloyd Mortimore (LM)	Trustee Trustee
ABSENT WITHOUT APOLOGY:		

## 1. NOTICE AND QUORUM

- The chairman reported that sufficient notice of the meeting had been duly given and that a quorum was present. The chairman declared that the meeting was open.

## 2. DECLARATIONS OF INTEREST

- None.

## 3. MINUTES OF LAST AGM (6<sup>th</sup> November 2024) were shared and approved.

## 4. CORRESPONDENCE

- None

## 5. CHAIRMAN'S REPORT

“Volunteer teams continue to keep the site maintained and we have saved thousands of pounds through generously donated time, equipment and materials again this year.

Work with our Architect, Andrew Kirby, has moved the detailed design work forward ready for tendering to contractors.

Fundraising events have continued to be successful this year with over £65,000 raised locally to date. Our ‘Supporting Wall’ initiative, selling engraved stones which will be built into the entrance, has proven to be popular. Events such as pop-up cake stalls, Japanese Dinner,

Easter Duck Race and our Big Widecombe Barn Dance have kept this project community-focused and raised essential funds.

Significant fundraising is ongoing, with major grant applications being submitted throughout 2025. Tender packs were completed within our accounting year, have since been issued to local contractors for bidding now funds are secure for Phase 2 of our plans to achieve a watertight building our priority. Ongoing volunteer support will continue, particularly on-site where hands-on preparatory and landscaping work can keep costs down and maintain a sense of community ownership of this project as it progresses.

Thanks, as always, to the amazing team of Trustees who are working tirelessly to keep this project moving forward.”

## 6. TREASURER'S REPORT

- Draft copies of the accounts have been circulated among the trustees. Our accounting year ended on 30<sup>th</sup> June. Accounts were formally adopted by the Trustees. Proposed (RM), Seconded (PM). Formal thanks were given to Gail for all her great work as our Financial Administrator.
- In summary: we received £27,500 income from donations, small grants and interest. We have £250k net funds, including £38k fixed assets. Expenditure for the year was £11,700.

## 7. TRUSTEE APPOINTMENTS

- Only one appointment is up for renewal, Ian Russell, who has agreed to stay on and this was unanimously agreed by all. His construction work experience is proving very useful to our organization.
- Trustee roles are to stay the same, by unanimous agreement:
  - Yvette Elliott – Continue as Chair & Chair of Fundraising Sub Committee
  - Polly McAfee – Vice Chair
  - Christopher Elliott – Trustee & Chair of Design Sub Committee
  - Lloyd Mortimore
  - Alan Peake
  - Sarah Reeve –Secretary
  - Gail Fursdon – Finance Administrator

## 8. APPOINTMENT OF CONTRACTORS

- The appointment of contractors. After receiving different tenders, Trustees agreed the appointment of DURAFORM HOMES to complete Phase 2, to achieve a watertight building by March 2026, as per our funding conditions with Teignbridge District Council and Defra Rural Prosperity Fund. They come highly recommended by our Architect and are specialists in Nudura buildings.

## 9. A. O. B.

- None.

10. CLOSE: There was no further business and therefore the chairman declared that the meeting was closed. 7:21 pm

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Chairman

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Date