

WIDECOMBE COMMUNITY HALL CIO  
(Charity registration number 1182621)

Minutes of meeting No: 39 of the board of trustees  
of Widecombe Community Hall CIO held at Old Walls  
on Monday 15<sup>th</sup> January 2024 at 7:30 pm.

PRESENT:	NAME	POSITION
	Yvette Elliott (YE)	Chair
	Chris Mayhead (CM)	Trustee
	Sarah Reeve (SR)	Secretary
	Gail Fursdon (GF)	Finance Administrator
	Lloyd Mortimore (LM)	Trustee
IN ATTENDANCE:		
APOLOGIES FOR ABSENCE:	Iain Russell (IR) Alan Peake (AP) Polly McAfee (PM) Chris Elliott (CE)	Trustee Trustee Vice Chair Trustee
ABSENT WITHOUT APOLOGY:		

1. NOTICE AND QUORUM

- The chairman reported that sufficient notice of the meeting had been duly given and that a quorum was present. The chairman declared that the meeting was open.

2. DECLARATIONS OF INTEREST

- None

3. MINUTES OF LAST MEETING

- The Minutes of the last meeting (6<sup>th</sup> November 2023) were approved and signed.

4. MATTERS ARISING

- **WhatsApp Group:** (SR) Advertised on Facebook. A few new people have joined.
- **Hayes Field Grazing:** M Rogers was invited to graze some ponies in the field. They have done a great job in reducing the grass.
- **Update Website:** (PM) did this prior to submitting the grant application to the National Lottery.
- **Parish Link:** (YE/GF) made a contribution as we use it regularly.
- **‘Rolling Along’ Team:** (YE) confirmed our interest in participating.

## 5. SUB-COMMITTEE UPDATES & NEXT STEPS

### DESIGN:

- **We have appointed a new structural engineer** – firm Ballantyne Arnold from Loddiswell.
- **Drainage:** We also have Trace Design making the amendment to the drainage, which basically formalised what Alan had already done, and adds the packaged sewerage unit, and that went in with the S73 info. We've not heard anything from DNP about our planning amendments, but (CE) and the Architect will follow that up toward the end of the week.
- **WPD:** (CE) has shared the WPD application draft with Andrew, and between them, they will get the application submitted.
- **Volunteer site work:** It was agreed that it will be good to make a start on more volunteer work in the early spring, and the jobs above are a necessary precursor. Jobs will include: Upstream handrail to be fitted, more fencing work, concrete base of swale etc.
- **Alastair:** It was proposed that we write to Alastair and thank him for his work so far, for which he has not charged. Will invite him again to send us an invoice for work completed.

### FUNDRAISING:

- **Plans for this year:** Did lots of events last year. Might need to focus on grant applications this year but we could do;
- **Duck Race** at Easter (thank you to Miles and Gail for inviting us to hold this event at Waterleat once again.)  
RDCP – Picnic in the Park. Might give this a miss this year.  
**Pop up Fudge stall** or similar.  
**Event** Alison Whale and Nicky Nendick have kindly offered to run an event for us sometime this year.  
**Summer Cake Stall** Gail volunteered to run a cake stall on Widecombe Green during tourist season. Maybe on a day when cafe is closed - Parish Council's permission required.  
**Quiz night** perhaps in the autumn or winter.
- **Valentine's Dinner & Dance:** Tickets selling well. 70 max. Auctioneer Russell Steer doing live auction. About 12 lots from local businesses & people. (CM) going to decorate tables. Advertise list of auction items & donors beforehand – 2 weeks before on FB & elsewhere. Deadline 1 week before event to confirm numbers to the Old Inn.
- **National Lottery Application:** Stage One... we might know result just before the D&D.
- **Dunstone Methodist Chapel Charity Lunches:** On the 10<sup>th</sup> January they held a Charity Lunch to raise money for the Widecombe Community Hall CIO. Yvette attended along with around 20 people, food was donated by the Chapel volunteers along with some of our Trustees. An enjoyable time was had by all and we are very appreciative of the support from local groups. £106.50 was raised.

## 6. FINANCIAL UPDATE (Finance Administrator: Gail Fursdon)

- Total in Bank (Current Account) available: – £18,964.85
- Instant Savings Account (including Dec/Jan interest: £55.90) – £25,773.42
- Charity Bank (3.6% 1 year fixed) £75,000.00
- United Trust Bank (5.25% base rate tracker, 120 day notice) £75,000.00  
(Statement received: £275.68 interest)
- Petty Cash: £405.06
- PayPal: £650.16 (fees already deducted) for Dinner & Dance.

- Zettle: Zero
- **Total in Bank Accounts: £194,738.27**
- **Total: £195,143.33**
- Invoices:
  - a. Quick books x3 and Gsuite x2 regular payments.
  - b. PCC £100 for Parish Link
  - c. Yet to be paid – Devon Wildlife Consulting for Ecological Verification on Hayes Field £450.
- Fundraising events:
  - a. Dunstone Chapel Charity Lunches raised £106.50
  - b. Supporting Wall stone engraving total to date £3,968 (increase of £880).
- Funds:
  - a. Local Fundraising Target at 95.18% – £47,487.77
  - b. Unrestricted funds available: £194,643.33
  - c. Restricted Funds: WPC grant for electricity connection £500
- **Donations/Interest:**
  - a. £10 – regular direct debit
  - b. £30 in lieu of Christmas cards
  - c. £100 private donation
- October/November/December bank statements presented, confirmed and signed by Trustees.

7. A.O.B.

- None

8. D.O.N.M

- Monday 19<sup>th</sup> February 7:30pm, Old Walls

9. CLOSE: There was no further business and therefore the chair declared that the meeting was closed. 9.03pm.

.....  
Chairman

.....  
Date

N.B. **Highlighted Items** = Tasks to be done.