

WIDECOMBE COMMUNITY HALL CIO
(Charity registration number 1182621)

Minutes of meeting No: 50 of the board of trustees
of Widecombe Community Hall CIO held at Old Walls
on Monday 24th March 2025 at 7:30 pm.

PRESENT:	NAME	POSITION
	Yvette Elliott (YE)	Chair
	Polly McAfee (PM)	Vice Chair
	Sarah Reeve (SR)	Secretary
	Chris Elliott (CE)	Trustee
	Lloyd Mortimore (LM)	Trustee
	Iain Russel (IR)	Trustee
	Chris Mayhead (CM)	Trustee
	Alan Peake (AP)	Trustee
	Gail Fursdon (GF)	Finance Administrator
IN ATTENDANCE:		
APOLOGIES FOR ABSENCE:		
ABSENT WITHOUT APOLOGY:		

1. NOTICE AND QUORUM

- The chairman reported that sufficient notice of the meeting had been duly given and that a quorum was present. The chairman declared that the meeting was open.

2. DECLARATIONS OF INTEREST

- None

3. MINUTES OF LAST MEETING

- The Minutes of the last meeting (10th February 2025) were approved and signed.

4. MATTERS ARISING

- See Design & Fundraising below

5. SUB-COMMITTEE UPDATES & NEXT STEPS

DESIGN:

- **Design:** Not much moving forward on design at the moment but work has been continuing on site.
- **Site work:** (LM) & (CM) on site put BT ducting in & tidied up, top soil heap has been flattened down & boundary repaired to stop sheep getting in. Next get drainage sorted from gulleys to swale. Need some more pea gravel for pipe bedding of land drain. Weather is dry at the moment so an ideal time. Some concreting to do inside chamber at top end of swale. (LM, CM & AP) to work on some of these jobs. Drainage pipes first. Then kerbs can be the next job after some materials have been moved. Also need to bring car parking entrance area up to level of geogrid base (crushed 803), now the kerbs are laid. (AP) has surveyed the routes of the services before they are covered. Area around bridge needs handrail and some finishing to look neater, use some spare topsoil to fill and cover rough ground.
- **Volunteers:** Ask for some smaller tasks to be done by volunteer group on WhatsApp. (YE)
- **Spending:** Aggregate, gravel, pipes from Civil Solutions. (YE & LM). All approved.
- **Architect:** No contact with Architect at the moment as it is not necessary. Haven't discussed the specific heating system we need, but this will partly depend on funding.

FUNDRAISING:

- **NPG UPDATE:** (YE) working through application drafts. One sent off for £50k back in February but no response as yet. Sent out 7 more, totalling £340k altogether, all but one unsolicited. 2 x No (£5k & £7k), 4 x no response to date, 1 has yet to meet to decide.
- **NPG Drafts**

1 - Alliance Family Foundation	8 th Feb - £50k	
2 - Gwenyth Moxon Charitable Trust	25 th Feb - £5k	Unsuccessful
3 - Sir John & Lady Amory's Charitable Trust	25 th Feb - £7k	Unsuccessful
4 - Heavitree Brewery	25 th Feb – £5k	
5 - The Maurice Hatter Foundation	26 th Feb - £300k	
6 - Dorothy Holmes Charitable Trust	25 th Feb – £10k	
7 - G F Eyre Charitable Trust	25 th Feb - £10k	
8 - The Norman Family Charitable Trust	7 th Mar - £5k	Ref number: 07939. Ctte meeting 27 th March

NPG Drafts still to submit

9 - Awards for All	£20k	
10 - Devon Community Fund	£35k	Next round opens April
11 - Garfield Weston Foundation	£30k	50% to be raised before applying

- **Awards 4 All:** Could we incorporate a community aspect to the Barn Dance for an A4A award? Ask questions at booking point or at entry point at the event etc?
- **Grant:** Widecombe Fair Committee gave us £500 towards our work on site. Thank you email sent.
- **Beneficiaries:** Could we write an advert inviting people to consider making us a beneficiary in their will? (YE) to look at wording that might work.
- **DUCK RACE** on 6th April. Bakers have volunteered, plus a lot of helpers for refreshments, tombola etc. Need to promote it outside the school gates as a reminder, (YE) to ask one of the parents. Borrow tables from Church House? (LM). Some prizes got, need one more from Pub? or cafe? (IR). Tickets are available now – Advertise in Ashburton – Posters.
- **BARN DANCE** Met at Sharlands Barn, (TQ13 7HP). Good large site with lovely views. 'Around Ashburton' Magazine – advertise in one issue (May) £57.80 ½ page ~ go for this 5th April deadline- send final version of poster to Polly. (PM) also found other online groups to advertise with. Get a banner made showing Date + ticket + website info. and find a suitable location, on a trailer? At Cold East Cross, ideal as a busy area and not too far from event site – (YE) to ask Caroline Bowden. Plus get a smaller one for the area near the barn. and one to put up near Tuckers in Ashburton (IR) to ask. Need portrait version of poster for (PM) (SR).
Bar (LM) asked David Faulkner and he said yes. Jacket Potato **oven** – 'hot cupboard' to keep ready cooked ones hot – £78. **Gas burners** to keep pans of food hot – ask if we can borrow and get canisters of gas. Tickets available now plus more info on website and on response email. Send out poster to Trustees to send out to other groups.
 Will need a large **team of volunteers** up to 40 on the night plus setting up & clearing up. Each Trustee to ask 3 people to commit 1 hour time slots (PM) to co-ordinate. Free drink for at least 1 hour of help. **Raffle** – just a few good prizes, get tickets on the way in. Children's area with garden games and balls- Sarah M. (LM) can help with this. Chairs & tables inside and in yard - borrow from Church House and Leusdon Hall, will need to book in advance. Will have a meeting just for Barn Dance in April, (PM) has a spreadsheet started.
- **POP-UP-CAKES** This summer, GF has asked the bakers that made cakes before and are happy to do again. PC has agreed use of the Green, and GF to ask Cafe for use of their WiFi.
 Dates (Mondays); 21 July, 28 July, 11 August, 18 August & 1st September.

6. FINANCIAL UPDATE (Finance Administrator: Gail Fursdon) as of 20/01/2025

• Total in Bank (Current Account) available: –	£6,288.96
• Instant Savings Account – (@1% Feb & Mar £42.88)	£26,118.52
• Charity Bank (3.26% 40 day notice) + £541.01 interest to 30-09-24	£78,198.82
• United Trust Bank (5% base rate tracker, +£3,967.38)	£80,243.06
• Total in Bank Accounts:	<u>£190,849.36</u>
• Petty Cash:	£485.00
• Total (inc Petty Cash):	<u>£190,501.10</u>
• PayPal: (£15 ducks)	£15.00
• Zettle: Zero	

- Invoices:
 - a. Quick books and Gsuite regular payments.
 - b. ICO Data Protection £35.00
 - c. Main prize for Duck Race
- Fundraising events:
 - a. Supporting Wall stone engraving total to date + £80 = £5,153
 - b. Ducks £55 so far
- Other issues:
 - a. Interest rates - United Trust Bank down from 4.75% to 4.5% (Base Rate Tracker)
- Funds:
 - a. Local Fundraising Target (50K) – £61,361 = 122% of our target
 - b. Unrestricted funds available: £190,334.36
 - c. Restricted Funds: for future use £500 + £500 = £1,000 both from WPC
- Donations:
 - a. £10 – regular direct debit
 - b. £300 from M Brown in lieu of work done
 - c. WFC £500
- Jan & Feb '25 bank statement was presented and confirmed then signed by officers.

7. A.O.B.

- None

8. D.O.N.M

- Meeting on Monday 28th April, 7:30pm, Old Walls. Focus on the Barn Dance

9. CLOSE: There was no further business and therefore the chair declared that the meeting was closed. 9.00pm.

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Chairman

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Date

N.B. **Highlighted Items** = Tasks to be done.